



# Treaty 8 First Nations of Alberta

*To Protect, Promote, Bring to Life, Implement, and Sustain the True Spirit and Intent of Treaty No. 8 as long as the sun shines, the grass grows, and the waters flow.*

## EMPLOYMENT OPPORTUNITY

### Alberta Treaty 8 Health Authority Project Coordinator (2-Year Term, FTE)

Reporting to the Director of Health, the project coordinator will oversee the transition of the Treaty 8 First Nations of Alberta Health Department, development of the strategic plan, comprehensive health service delivery plan and all other activities related to the establishment of the Alberta Treaty 8 Health Authority (AT8HA).

#### Major Responsibilities:

- Develop and implementation of transition plan to guide the work of current Treaty 8 health programming to the AT8HA
- Coordinate community engagement sessions prior to formal initiation, engagement throughout the process and plan for engagement once AT8HA has been established. Engagement shall include (but not limited to) communities, partners, leadership, elders, and any other relevant stakeholders.
- Development and implementation of communications strategy to share transition progress and timelines among stakeholders and member communities.
- Environmental scan of current landscape (i.e. social, political, economic, and technological, etc.) and explore best practices implemented successfully by First Nations both regionally and nationally.
- Work in partnership with the AT8HA Board or Directors, AT8HA Director, Treaty 8 First Nations and other relevant stakeholders to guide the development of a holistic and integrated comprehensive health plan that is responsive to the needs of Treaty 8 First Nations of Alberta.
- Preparing briefing documents for Board of Directors, leadership and other identified stakeholders, as requested
- Attending meetings with (but not limited to) Executive Board, communities, and stakeholders to report and provide updated information, as requested.

#### Qualifications:

- Possess a post-secondary degree in health sciences or related field OR an equivalent combination of education, training and experience;
- Experience working in health administration field, with an emphasis on First Nations' community health;
- Knowledge of issues and challenges in First Nations Health Management;
- Knowledge of the structure and operations of the First Nations and Inuit Health Branch of Health Canada and any other relevant federal and/or provincial departments and programs; knowledge of the Canadian Health Care system knowledge of other health organizations within Alberta;
- Ability to plan, develop, implement and evaluate projects and strategies relating to the management of health issues;
- Excellent oral and written communication skills;
- Proficiency in computer-based word processing, spreadsheets and presentation software;
- Capacity to plan and organize workload expectations in a complex and time sensitive environment;
- Ability to accept responsibility and demonstrate accountability;
- Ability to work independently and as a team player;
- Possess valid drivers license and own or have access to a vehicle;
- Ability to travel extensively when required;
- Ability to speak a First Nation language will be considered an asset

Please submit Cover Letter, Resume and Salary Expectation to:

Pearl Gambler, Health Admin  
Treaty 8 First Nations of Alberta  
c/o Santa Fe Plaza  
18178 – 102 Avenue, Edmonton, AB T5S 1S7  
Fax: 780.484.1465 or Email: [health.admin@treaty8.org](mailto:health.admin@treaty8.org)

***We thank those who apply and advise that only those selected for an interview will be contacted.  
This competition will remain open until a suitable candidate is found.***